



**Minutes of IALU's V Board Meeting
San Jose – Costa Rica, March 9-10**

The V Meeting of IALU's current Board took place at Universidad La Salle in San Jose – Costa Rica, 9-10 with the following participants¹:

President: Br. William Mann, Saint Mary's Minnesota
Vice-President: Dr. Philippe Choquet, La Salle Beauvais

Regional Directors:

Europe and French-Speaking Africa: Br. Pedro Luis Rodriguez , La Salle Madrid

South and Central America: Br. Jardelino Menegat, La Salle Rio de Janeiro

Asia: Br. Vic Franco, La Salle College Antipolo

Mexico: Br. Andrés Govea, Universidad La Salle – Bajío

General Council for Higher Education: Br. Gustavo Ramirez

Members at large:

Br. James Gaffney

Dr. Joan Landeros, ULSA Mexico City

Dr. Carmelita Quebengco, DLSU

Executive Director: Dr. Carlos Frederico Coelho, La Salle Rio de Janeiro

¹ Dr. John Smarelli, (Christian Brothers University), who serves as the Regional Director – North America, English-speaking Africa and the Middle East, was absent due to personal reasons.

Agenda Items:

1. Joint Meeting between Rectors of South and Central America and the IALU Board

The regional Rectors and the IALU Board met for a session in the morning of March 9. President William Mann thanked the very strong presence of rectors not only from South and Central America as well as some representatives from Mexico, as he mentioned a palpable strong desire for increasing cooperation. Furthermore, Br. William thanked Br. Jardelino Menegat and Br. Álvaro for their roles in putting this event together as Regional Director of the South and Central American Region and Rector of Universidad La Salle Costa Rica respectively.

The Executive Director was then given the floor to present on different topics so as to begin the dialogue between the Board and the regional Rectors. Firstly, a presentation of the actions that were taken during the current Board mandate took place, followed by a presentation of IALU's current financial situation expense allocation. Membership fees were presented to the Rectors as to identify the regional institutions' contributions in comparison to those of other regions. The general picture was that with a few exceptions, South and Central American institutions contribute US\$1300 per year, on average.

Br. José Diez de Medina (Universidad La Salle - Bolivia) thanked the IALU Board for considering to meet with the regional Rectors and also expressed his perception that more intense regional activity was to the benefit to the Association as a whole.

Br. Álvaro Echeverria (Universidad La Salle – Costa Rica) mentioned that participation in IALU-organized events is very important but carries a significant investment, most specifically for smaller universities such as the one he directs. He mentioned that IALU could consider the organization of regional activities to facilitate participation. He also expressed that through virtual tools, several materials could be distributed and be made available to different institutions. Br. William mentioned that this is something that was already taking place with the Virtual Forum and that if institutions would make the information available, keynote lectures could be made available through the IALU Website.

Br. Paulo Fossati expressed his gratitude to IALU for conducting these joint sessions with the regions during the current Board's three year term, as this allowed a direct engagement between the rectors and the IALU Board. Reacting to the Executive Director argument that in order to advance we would need systematic and active participation from our membership, Br. Paulo called on members to participate actively as a strategic decision. He described his institution's (Universidade La Salle - Canoas) participation in the Lasallian network as one characterized by a high return on investment.

Finally, Br. William thanked the presence of all participants once more and summarized what he thought were the major concerns and issues raised by the South and Central American membership: cost of programs/events, the issue of language, the national-

international dynamic and how to make the best use of those opportunities and the evaluation and continuing development of IALU's programs. The morning session was then concluded.

2. Consideration of proposed agenda and its order

The agenda as proposed for the meeting is presented below, as are the considerations of the Board during the discussion of each of the agenda items and other possible additions.

MARCH 9TH – AFTERNOON SESSION AND MARCH 10TH

1. Consideration of the Proposed Agenda & Its Order
 2. Ratification of Br. Pedro Luis as Regional Director for the Region of Europe and French Speaking Africa
 3. Feedback and Reflections on Joint Session with South and Central American Rectors
 4. Presentation of the Executive Director on developments of August 2016 – March 2017
 - 4.1. IALU Committees on Internationalization, Research, Mission
 - 4.2. New Members
 - 4.3. Visit to Argentina
 5. Reports
 - 5.1. CIAMEL Meetings - Br. William/Br. Gustavo
 - 5.1.1. Towards the Declaration of Pedagogy (**File CIAMEL 1**)
 - 5.2. Rome Program – Dr. Joan Landeros
 - 5.3. One La Salle Agreement – Carlos Coelho
 - 5.4. NAFSA Meeting of Internationalization Professionals – Carlos Coelho
 - 5.5. Lasallian Universities Center for Education - LUCE, Carlos Coelho
 - 5.6. Lasallian Latin American Congress on Education – Br. Andrés/Br. Jardelino
 6. Developments regarding Ethiopia – Br. Gustavo Ramirez
 6. Discussion on Encuentro 2018
 7. Reports from Regional Directors
 8. Presentation of IALU's website
 9. Other considerations
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Before consideration of the agenda proposed for the meeting, the President expressed his gratitude for the work of each of the Board members and for their presence at the Board Meeting. In addition, the President specifically welcomed the presence of Br. Andrés Govea, Dr. Carmelita Quebengco and Br. Pedro Luis as they undertook their first IALU Meeting with the current Board.

The President asked the Board if there were any topics that members wished to add. The Executive Director communicated to the Board that the President of Fundación La Salle in Venezuela had requested a few minutes with the Board to share updated information on the current environment in the country and its consequences for the institution.

Aside from the aforementioned additions, agreement was expressed at the agenda proposed by the Executive Director of IALU. However, it was decided that the order in which the issues would be presented might differ from the original plan. As a result of the request of the President of Fundación La Salle in Venezuela, it was decided that that time would be allocated for such presentation at the beginning of the meeting, followed by the rest of the agenda.

3. Situation in Venezuela

Dr. Francer Goenaga presented on the current challenges facing the Lasallian presence in higher education in the country, as the institution has historically depended heavily on government funds. Dr. Francer presented figures that informed on the dire situation facing the institution financially and expressed his concern at the continuation of activities if the situation did not improve in the short-term.

The Board expressed their grave concern at the current political and economical situation in the country and also expressed their solidarity towards the Venezuelan institution. The Board reiterated the decision made at the Rome Board Meeting of February 2016 to exempt the member from their mandatory yearly membership fees.

4. Ratification of Br. Pedro Luis as Regional Director for the Region of Europe and French Speaking Africa

Br. William expressed the need to ratify the nomination of Br. Pedro Luis as Regional Director of the European Region. According to IALU's statutes, a Regional Director is nominated by the region and then ratified by the Board.

Acting on a motion from Br. James Gaffney which was seconded by Dr. Carmelita Quebengco, Br. Pedro Luis was unanimously approved as the Regional Director for the Region of Europe and French-speaking Africa.

Br. William relayed to Br. Pedro his gratitude for taking such a responsibility and also thanked on behalf of the IALU Board the job done by the former Regional Director, Dr. Lluís Vicent.

5. Feedback and Reflections on Joint Session with South and Central American Rectors

Br. William asked the Board about their perception on the morning joint session. He mentioned that in the previous meeting in Mexico, much of the discussion was geared towards cost-effective ways of enhancing cooperation.

Br. Pedro Luis was very impressed by the strength of RELAL and mentioned that the Mission Committee would have a key role in advancing IALU's agenda. In regards to research, Dr. Philippe Choquet's commented on the possibility of the creation of a network of Innovation Parks. Subsequently, Br. Pedro expressed his worry that in regards to research, the membership of IALU was very uneven. Dra. Joan Landeros echoed that sentiment and indicated that it would probably be more effective if smaller networks of collaboration were setup, something that Dr. Carmelita Quebengco was in agreement with. It was noted by Br. Jardelino that IALU was already responding to our members wishes for cooperation in research by working together with the organizers of the Research Symposium so that the keynotes would be made available both in English and Spanish, for example. In addition, Br. Jardelino pointed out the opening of the agenda of the symposium for other topics.

Br. William thanked Br. Jardelino for putting the meeting together and reminded everyone of the necessity to prioritize issues as the Association moves forward.

6. Presentation by the Executive Director

The Executive Director prepared a presentation on the developments of the past few months and updated the Board on the major aspects considering day-to-day IALU operations. The presentation was divided in topics such as an update on IALU Events as well as the financial situation of the Association. Finally, a brief update on the IALU Committees on Internationalization, Research, Mission was offered, as well as the membership situation of ECAM Rennes and the Executive Director's visit to Argentina.

The Executive Director expressed that participation in IALU Events has been strong and sustainable, particularly if Regional activities that are not directly organized by IALU are to be considered.

6.1 Rome Program

A discussion was initiated on the Rome Program and its tenth anniversary. It was then agreed that an assessment of its impact and the suggestion of possible adjustments would be a positive development. The program's 2016 report was distributed to Board Members.

Br. William expressed his view that the program has been a success by any possible measure, something that was echoed by the rest of the IALU Board. In regard to recent developments, Br. William noted that possible additions to the staff of the Rome Program could include Br. Christian Diaz and Diana Loera. Concerning the latter, the President expressed gratitude towards Br. Ricardo Ramirez, who as Rector of CESLAS Monterrey had given his consent in Diana's participation both at the Rome Faculty Program as well as the Student Leadership Program. It was also noted that although Dr. Landeros would not

be physically present this year, she was still a member of the organizing team alongside Dr. Roxanne Eubank, Dr. Dominic Colonna and Dr. Carlos Coelho.

The Board agreed that following the decision made in Mexico City that the program was now under IALU supervision, it would be natural for the Mission Committee to be tasked with assessment of the program's impact in the last ten years. Br. James Gaffney noted that members of the Mission Committee would meet in Rome in parallel with the first week of the Rome Program. In following with the transition of the organization of the program from LACU to IALU, two motions were introduced: the first one was introduced by Br. Victor Franco and seconded by Dr. Carmelita Quebengco regarding that IALU should be responsible for registrations and finances of the program from 2018 onwards. The second motion was introduced by Br. James and seconded by Dr. Landeros in regard to the movement of the program's surplus from prior years into a IALU Account that would be specific to the program. Both motions were approved unanimously. The Executive Director was tasked with working with the Treasurer of IALU to create a specific account for the Rome Program.

Br. William noted that such changes were welcomed as IALU undertook more responsibilities and that the organizers of the Rome Program would decide on using a portion of the funds for scholarships or to cover any potential program deficits, a notion with which the Board was in agreement.

Finally, it was noted that it was necessary to engage Casa Generalizia on issues regarding infrastructure, technology and security in regard to the several programs that were conducted in Rome. As President of IALU, Br. William was tasked with communicating with the Center of Institute about those necessary improvements.

6.2. Student Leadership Program

The Executive Director informed that the Student Leadership Program would take place in Rome from July 9-22. As one of the past organizers of the program, the Executive Director reiterated that he was stepping back in that regard and the Diana Loera would take over leadership of the program alongside Prof. Miguel Glatzer from La Salle Philadelphia and Prof. Juan Carlos Rivera of La Salle Bogotá. It was noted that the registration cost would be around US\$ 1300.

In addition, the Executive Director indicated that when Rome hosted the Student Leadership Program, it suffered from the same issues expressed by the organizers of the Rome Faculty Program. Br. William reiterated that he would communicate with the Generalate regarding this.

The Executive Director also indicated that while registration of the program was already done under IALU, the program would benefit from having a separate bank account as well. This was echoed by IALU's Vice-President, Dr. Philippe Choquet, who noted that because the program was using IALU's only account to date, day-to-day operations and program's expenses could cause some confusion. The Board agreed that a specific bank account was to be created for the Student Leadership Program.

6.3. Financial Situation

The Executive Director noted that IALU's financial situation was sound but that we should remain vigilant as we transition to a situation where the status quo is the yearly membership payments at the deadline expressed by IALU's Statutes. The Executive Director asked of the Board what would be the better way of communication with our membership regarding collection of membership fees. It was noted by the Board that it would be best for the Executive Director to send the invoices to members while copying the Regional Directors on this communication.

Br. Jardelino indicated that it is of the utmost importance to show where the IALU budget is being used. Br. Andrés noted that one way in which IALU already did that was through the new strategy of conducting regional meetings in each of its regions. Dr. Philippe Choquet noted that it would be valuable if IALU were to consider an Annual Report with not only financial statements but also activities conducted during the year. The Executive Director concurred and such a report shall be forthcoming at the end of 2017. Br. Pedro Luis noted that IALU had made incredible process, something which was echoed by the rest of the Board. Br. William noted that while IALU's financial situation was sound, the yearly budget did not leave too wide a margin.

The Executive Director then made available all of the financial movement of the IALU Account since the last Board Meeting, as well as credit card statements and explanations regarding its expenditures in the same period. A motion to accept the provided information as valid was made by Br. James and seconded by Br. Victor. The Executive Director reiterated that at his request and past concurrence of the Board, he was in communication with the Bursar of Europe through IALU's President so that they could meet either in June or July to oversee IALU's financial information as an external source of validation.

In regards to budget, Dr. Philippe and Carlos were tasked with providing the President of IALU a simplified budget so that the Board could approve it at the Manila Meeting.

6.4. Membership

In regards to membership in the organization, attention was given to the situation of Manado, which was removed from the IALU Membership Directory at the request of their respective District earlier in 2016. . At the previous Board meeting in Mexico City, it was agreed that Br. Vic Franco would address the situation in the region and would provide further clarification on the issue at the Costa Rica Board Meeting. It was also reiterated that since the logic of admission into IALU calls for the agreement at the District Level, such concurrence was also a necessity for continuing participation of any institution within IALU. Br. Victor Franco further reiterated the District's position that Manado should not be considered a Lasallian institution of Higher Education.

With regards to the European region, Br. Pedro Luis identified a lot of difficulty communicating with one of its members and would try to clarify their position until the next meeting in Manila. Also in the European region, the inclusion of ECAM Rennes had been previously conditionally approved at the Mexico City Board Meeting, pending a letter from the District Visitor supporting such application. Such letter was later made available to the Board and it was clarified that ECAM Rennes would enter IALU as an associate

member. It was further clarified by Dr. Philippe Choquet that associate members can fully participate in the life of the association and do have the obligation of paying membership fees. However, they do not have voting power at General Assemblies.

The Executive Director then briefed Board Members on his visit to Buenos Aires – Argentina, home of IALU’s newest member, Fundación La Salle. The visit took place in mid-December and the Executive Director explained how the institution fit into the Higher Education structure in Argentina. It was also noted that four other institutions with similar characteristics exist in Argentina and that potential for further development of the country’s association with IALU existed.

6.5. Update on Committees for Mission, Research and Internationalization

The Executive Director informed the Board on the work of the Committees since the Mexico City Board Meeting and his opinion that the Committees’ work had made progress, albeit at an uneven rate. In his perception, minor issues of communication and perception as to what the work on the Committees entailed were still an issue. It was explained that setting the agenda for committees was something that could be in for an adjustment and that the IALU Board could collaborate to that. In addition, after a year of their inception, it would be wise to adjust committee’s representation and to work with Regional Directors as to make sure that their representatives would be the right people for such tasks.

In regard to the Committee on Internationalization, it was explained that the committee was moving well and that regional encounters of internationalization experts had taken place in Mexico, Europe and South and Central America as well as the parallel meeting during NAFSA. Concerning Mission, it was noted that the Mission Committee would meet in June and it was expected that such meeting would accelerate developments within that task force. As indicated by Br. James, the agenda for the Mission Committee was quite clear as the committee will assess the Rome and Student Leadership Program, as well as look at the possibility of assisting IALU’s cooperation with the work of CIAMEL in regards to feedback on their produced material. Finally, it was explained that the work on the Research Committee is perhaps the most challenging of them all, as there is no clear definition or understanding as to what constitutes research as well as local difficulties as many of IALU’s institutions are not research driven. Dr. Carmelita Quebengco indicated that she would work with the committee to put together a feasible agenda for cooperation on research as she noted that while the realities of Lasallian institutions are fairly different, common concerns could be identified and it would be possible to share best practices in several areas.

7. IALU and the Ethiopian Project

Br. Gustavo Ramirez introduced the topic of Ethiopia and Lasallian involvement in the running of the country’s Catholic university by tracing the history of the process that started a couple of years ago. In addition, he also mentioned that following the IALU Board Meeting he would go to Ethiopia, where he would be joined by Br. Gus Nicolitti, who was appointed by the Superior General as the future President of the university. In Ethiopia, Br. Gustavo Ramirez and Gus Nicolitti would discuss the signing of the Memorandum of Agreement as well as the possible date for signature and handover of the

university to Lasallians. As Br. Gustavo explained, the idea was to begin the next academic year at the new campus which is currently under construction.

In regard to IALU involvement with the Ethiopian project, Br. Gustavo summarized in three points the kind of support that the Association could make available to the project: affective, effective and symbolic support. As it relates to affective support, Br. Gustavo highlighted the challenges that await Br. Gus and that it would serve the IALU Board well to state support for his mission in writing. As a result, members of the Board agreed to provide a formal message of support from the Board to Br. Gus. While discussing the possibility of IALU members providing effective support, Br. Gustavo mentioned that this could be done through personnel and financial assistance. A conversation was then initiated on the issue. As a response to the request of the Superior General's representative to the IALU Board, it was ultimately decided that IALU would make available US\$ 10,000 for the Superior General relative to the Ethiopia Project. Such decision was the result of a motion proposed by Br. James Gaffney which was seconded by Dr. Philippe Choquet and subsequently approved unanimously. Finally, Br. Gustavo mentioned that IALU could consider having the Encuentro in Ethiopia in 2018 as it would represent a strong show of political support for the mission that is currently being undertaken there. It was agreed by Board members that such possibility would be further discussed when the topic of Encuentro 2018 was discussed at the Board Meeting.

8. Encuentro 2018

The discussion regarding the site of Encuentro 2018 started with an explanation from the President and the Executive Director that it was difficult to move plans forward as the leadership at the Open University in Andorra was uncertain. As the Regional Director for the Europe, Br. Pedro Luis indicated that even though there was a change in leadership at Andorra, they were ready to move forward with plans for Encuentro. As a result, a debate was initiated and the Board agreed that since Encuentro is the leading IALU event which happens only once every three years, it would be advantageous for the Board to search for a more stable venue.

Discussion then began on the different places that could hold the event. Br. Gustavo Ramirez proposed that the Board discuss the possibility of having the Encuentro in Ethiopia. It was indicated by the Executive Director that he did not believe there would be problems of infrastructure or logistics as Ethiopia is host to several international conferences and a preliminary observation noted positive indicators. Dr. Philippe Choquet proposed that Rouen be considered for the site of Encuentro, considering its importance for the Lasallian mission and also the fact that Beauvais had recently concluded a merger with a higher education institution there. Br. Andrés Goveia proposed that the Encuentro be held in Mexico as by analysis of where the past Encuentros had been, it was noted that Mexico had been the region that went the longest without an Encuentro.

The issue was put to a vote and Ethiopia gathered one vote while all others were for Mexico. Br. Andrés proposed to consult with his regional membership to inform the Board of the most suitable place to receive the meeting, a consideration with which the whole Board was in agreement. The Executive Director was tasked with communicating the decision on Encuentro at the earliest possibility through the IALU Newsletter.

Attention was then turned towards the agenda topics and themes for the Encuentro, on a preliminary, exploratory basis. Br. William reminded the Board that while the organization is that of the host country/institution, the agenda is decided by IALU. Dr. Joan Landeros mentioned that one possibility was to look at the discussion currently

going on with the Sustainable Development Goals and that IALU could look at speakers within that context. Br. Pedro Luis mentioned the issue of migration and Dr. Philippe Choquet indicated that IALU needed to be strategic about the Encuentro to set the agenda for the future. Dr. Carlos Coelho reminded that the Encuentro marked the celebration of 20 years of IALU and that this anniversary should be at the very least a sub-theme of the gathering. Br. James Gaffney indicated that the Encuentro should match what IALU has highlighted as priorities, namely, mission, internationalization and research. Br. William noted that the Encuentro in Bogota was very successful and that this should be an ongoing conversation so that Board members could expect more or less a monthly update on this issue as the discussion moves forward.

9. Reports on CIAMEL and other programs

9.1. CIAMEL

As IALU's representative to CIAMEL, Br. William informed the Board of the newest developments and also made available the first produced document. It was explained that this was the first of a series that will contain four documents and also that CIAMEL was looking for feedback until June 30th. A discussion was then initiated as to how could IALU coordinate a response to CIAMEL in regards to the document.

Br. Gustavo Ramirez thanked IALU's interest and work on the matter and highlighted the Association commitment to working with the Center of the Institute. Br. Pedro Luis reported that he met with a group of people from La Salle Madrid to discuss the first produced material and that they felt that the document could be enhanced to provide a clearer perspective for higher education. Br. Victor indicated that as IALU looked for how to respond, its purpose should be to look as to what is unique about higher education as well as to how could the Association provide a vision for the future.

It was proposed by Br. William that the Mission Committee could assist the Board in responding to such a document. Br. James Gaffney mentioned that such assistance was possible since the committee would meet in early June. However, time would be of the essence in producing something to meet the June 30 deadline. He also proposed that Regional Directors look for responses from their constituency to ease the task at hand for both the Mission Committee and the IALU Board. A motion by Br. Jardelino was introduced to ask the Mission Committee to coordinate IALU's response with the Executive Director and CIAMEL. The motion was seconded by Dr. Carmelita Quebengco and approved unanimously.

9.2. NAFSA Meeting for Internationalization Experts

The Executive Director let the Board know that there would be another meeting parallel to NAFSA in Los Angeles on May 28th and that universities would be most welcomed to participate. As noted in the last meeting in Denver, this was a very important gathering with 20 participants from 16 different institutions. It was also noted by the Executive Director that as One La Salle progressed, this would be a very important time to develop an implementation strategy with those who are tasked with moving the agreement forward.

9.3. Rome University Center

The Executive Director noted the challenges with the internationalization of the proposed program and his discussions with Dr. Dominic Colonna on possible avenues for collaboration. He noted recent changes made to the program as it relates to content as well as the fact that organizers were exploring the possibility of providing some partial scholarships to participants.

It was also discussed that the initiative suffered some of the same issues highlighted by organizers of the Rome Faculty Program and the Student Leadership Program in regard to the necessity of improvement in infrastructure, technology and security at Casa Generalizia.

9.4 Lasallian Latin American Congress on Education

Brothers Andrés Govela and Jardelino Menegat presented the preliminary plan for the Congreso Educativo Lasaliano Latinoamericano that shall take place at Universidad La Salle – Bajío from October 19-21. The main themes of the Congress were presented and it was also informed that basic information was already available at the Congress' website (<http://cell.delasalle.edu.mx>).

Br. William inquired about language and it was informed that while presentations would be made in Spanish and Portuguese, the Congress would work towards providing translation for the keynote presentations into English. Br. Jardelino mentioned that even though it is a Latin American Congress, it is opened to all regions and he invited all regions of IALU to participate.

Finally, it was also informed that given the organization of the Congress, this year's Lasallian Forum would be embraced by the Congress as one of its main themes.

10. One La Salle Initiative

A discussion was initiated on a final version of the One La Salle Initiative, which has been discussed at several levels for over a year. The Executive Director of IALU indicated that all of the necessary precautions for such an agreement had been exhausted and that the Board could finally move to approve a final version of the agreement.

Dr. Carmelita Quebengco and Dr. Joan Landeros asked the agreement to be reviewed so as to maintain the same language in regard to home/host/sending/receiving university. Such changes were done immediately during the meeting. Br. William asked if this agreement covered undergraduates only and it was indicated that this was the case. Dr. Joan Landeros emphasized that this would be a monumental victory for the Association and indicated that as a clearing house, IALU would have a significant role in moving this initiative forward. Br. William inquired as to who would sign such agreement and the Executive Director suggested that it should bear the signature of the President and the Executive Director at the IALU level as well as the President and the Institutional Person in Charge of implementation of the agreement at the university level. Br. Victor Franco motioned the agreement to be approved and was seconded by Br. Jardelino Menegat. The agreement was approved unanimously.

11. Presentation of IALU Website

The Executive Director presented a preliminary version of IALU's website. It was explained that to prevent issues in the future regarding domain names and also hosting of the website, IALU had paid for both ialu.org and aiul.org for a period of three years while deciding to host the website at a virtual platform that could be easily accessed from anywhere.

Board members were in agreement that the website attended to IALU's needs. However, they did suggest minor adjustments. Br. Victor Franco indicated that it should be clearer that while showing Lasallian international presence, the website should emphasize that it was only concerned with universities. Dr. Philippe Choquet and Br. James Gaffney suggested adjustments in the "About us" section, with Dr. Philippe Choquet suggesting that it would be interesting to have a mission statement of the Association in that section and Br. James Gaffney suggesting that it could be a very brief statement on IALU's existence. Br. William signaled worry about having a mission statement as this would have to be carefully addressed so as to coordinate with Casa Generalizia.

The meeting was adjourned at 6PM on March 10th and these minutes have been prepared by the Executive Director.